

R & R HANDYMAN, [Richard St.James] 2717 OLD HARRIMAN HWY., HARRIMAN, TENNESSEE 37748

(865) 274-8259 (phone)

Website: [www.rrhandyman.net](http://www.rrhandyman.net)

RENTAL APPLICATION POLICIES AND PROCEDURES \*\*\*\*Please Review Carefully\*\*\*\*

1. A SEPARATE APPLICATION IS REQUIRED FOR EACH APPLICANT WHO IS LEGALLY ABLE TO SIGN A CONTRACT AND INTENDS TO RESIDE AT THE PROPERTY.
2. SUBMITTED APPLICATIONS AND INFORMATION OBTAINED WHEN PROCESSING THE APPLICATION BECOME THE PROPERTY OF R & R HANDYMAN.
3. A COPY OF A PHOTO ID IS REQUIRED FOR EACH ADULT APPLICANT.
4. R & R HANDYMAN RECOGNIZES THE HUD STANDARD OF OCCUPANCY AS 2 PEOPLE PER BEDROOM.
5. ALL SECTIONS OF THE APPLICATION MUST BE FILLED IN COMPLETELY OR IT WILL NOT BE PROCESSED. APPLICATIONS REMAIN ON FILE FOR 30 DAYS.
6. GOOD CREDIT, RENTAL HISTORY, SOURCES OF INCOME AND CRIMINAL BACKGROUND HISTORY ARE THE BASIS FOR OUR POINT SYSTEM (1=Lowest to 30=Highest) FOR APPROVAL OR DENIAL OF APPLICATIONS.
7. ALL APPLICATIONS SUBMITTED FOR EACH PROPERTY ARE CONSIDERED AND THE MOST QUALIFIED APPLICANT IS SELECTED. NO PRIORITY IS GIVEN TO ANY APPLICATION IN ANY ORDER OF RECEIPT.
8. R & R HANDYMAN RESERVES THE RIGHT NOT TO RENT TO ANYONE CONVICTED OF A CRIME.
9. PETS ON A CASE BY CASE BASIS WITH OWNER APPROVAL AND A \$300 NON-REFUNDABLE PET FEE\*NO AGGRESSIVE BREEDS ALLOWED.]
10. PLEASE NOTE THAT THE MORE DOCUMENTATION THAT YOU PROVIDE WITH YOUR APPLICATION (PROOF OF INCOME, ANYTHING THAT MAY ASSIST US IN VERIFYING ALL THE INFORMATION), THE FASTER WE WILL BE ABLE TO HAVE AN ANSWER FOR YOU. PLEASE ALLOW AT LEAST 48 HOURS FOR PROCESSING.
11. NOTICE OF CONTRACTUAL RELATIONSHIP: R & R HANDYMAN IS THE EXCLUSIVE RENTAL AGENT FOR THE OWNER(S) OF THE LISTED PROPERTIES.

I have read and understand the above rental application process: Initial \_\_\_\_\_ .

R & R HANDYMAN 2717 OLD HARRIMAN HWY., HARRIMAN, TENNESSEE 37748

APPLICATION TO RENT (PLEASE PRINT CLEARLY)

PROPERTY ADDRESS APPLIED FOR \_\_\_\_\_

FULL NAME OF APPLICANT \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

DRIVER'S LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_ EXP DATE \_\_\_\_\_

NO OTHER PERSONS TO RESIDE AT ANY TIME WITHOUT WRITTEN CONSENT OF PROPERTY MANAGER.

\_\_\_\_\_ Applicant Initials

PLEASE LIST YOUR PHYSICAL ADDRESSES WHERE YOU LIVED FOR THE PAST YEAR:

PRESENT ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

OWNER/MANAGER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

\_\_\_\_\_

APPLICANT SIGNATURE

DATE

PLEASE LIST ALL OTHER OCCUPANTS

NAME \_\_\_\_\_ NAME \_\_\_\_\_

NAME \_\_\_\_\_ NAME \_\_\_\_\_

NAME \_\_\_\_\_ NAME \_\_\_\_\_

PLEASE LIST ALL PETS

TYPE OF ANIMAL \_\_\_\_\_ BREED \_\_\_\_\_ SEX \_\_\_\_\_ WEIGHT \_\_\_\_\_

TYPE OF ANIMAL \_\_\_\_\_ BREED \_\_\_\_\_ SEX \_\_\_\_\_ WEIGHT \_\_\_\_\_

PLEASE LIST AT LEAST THE TWO MOST RECENT YEARS OF EMPLOYMENT INFORMATION:

PRESENT EMPLOYER: \_\_\_\_\_ DATE STARTED \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

POSITION OR TITLE \_\_\_\_\_ GROSS INCOME: \_\_\_\_\_ PER \_\_\_\_\_

PRIOR EMPLOYER: \_\_\_\_\_ DATE STARTED \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

POSITION OR TITLE \_\_\_\_\_ GROSS INCOME: \_\_\_\_\_ PER \_\_\_\_\_

PLEASE LIST ALL VEHICLES THAT MAY BE PARKED AT OR NEAR THE PROPERTY, INCLUDING TRUCKS, CARS  
RV'S, TRAILERS, BOATS, MOTORCYCLES ETC:

MAKE: \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_ COLOR \_\_\_\_\_

MAKE: \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_ COLOR \_\_\_\_\_

MAKE: \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_ COLOR \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE \_\_\_\_\_ APPLICANT

DO YOU CURRENTLY HAVE RENTER'S INSURANCE? \_\_\_\_\_ YES \_\_\_\_\_ NO IF SO, THROUGH WHICH COMPANY?

\_\_\_\_\_  
R & R HANDYMAN STRONGLY ENCOURAGES ALL TENANTS TO OBTAIN RENTER'S INSURANCE COVERAGE.

DOES ANYONE WHO WILL LIVE AT THE PROPERTY SMOKE? \_\_\_\_\_ YES \_\_\_\_\_ NO

HAVE YOU EVER HAD AN EVICTION FILED AGAINST YOU? \_\_\_\_\_ YES \_\_\_\_\_ NO IF YES, PLEASE EXPLAIN

\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU EVER FILED FOR BANKRUPTCY \_\_\_\_\_ YES \_\_\_\_\_ NO IF YES PLEASE EXPLAIN

\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY \_\_\_\_\_ YES \_\_\_\_\_ NO IF YES PLEASE EXPLAIN

\_\_\_\_\_  
\_\_\_\_\_

DATE \_\_\_\_\_ PROBATION OFFICER  
NAME \_\_\_\_\_

PROBATION OFFICER PHONE NUMBER \_\_\_\_\_

HAVE YOU EVER BEEN REQUIRED TO REGISTER AS A SEX OR VIOLENT OFFENDER IN ANY JURISDICTION?  
\_\_\_\_\_ YES \_\_\_\_\_ NO IF SO WHERE \_\_\_\_\_

IN CASE OF AN EMERGENCY, PERSON TO

NOTIFY: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

PLEASE LIST TWO PERSONAL REFERENCES: (NOT RELATIVES)

NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

I, THE UNDERSIGNED, WARRANT AND REPRESENT THE INFORMATION ON THIS RENTAL APPLICATION TO BE CORRECT AND TRUE AND THAT I HAVE READ AND UNDERSTAND ALL THE TERMS CONTAINED ON THIS DOCUMENT. ANY FALSE INFORMATION PROVIDED ON THIS APPLICATION AND LATER DISCOVERED SHALL BE GROUNDS FOR IMMEDIATE TERMINATION OF THE RENTAL AGREEMENT OR LEASE UPON 30 DAYS' WRITTEN NOTICE BY R & R HANDYMAN, ALL PERSONS AND ENTITIES LISTED ABOVE MAY RELEASE TO R & R HANDYMAN ANY INFORMATION AND ALL INFORMATION RELATING TO MY RENTAL HISTORY, INCOME, EMPLOYMENT AND CREDIT HISTORY IN ORDER TO PROCESS THIS APPLICATION. R & R HANDYMAN IS HEREBY AUTHORIZED TO VERIFY INFORMATION INCLUDING CHECKING OR SAVINGS ACCOUNTS, CREDIT REPORTS, CURRENT AND PAST EMPLOYMENT HISTORY, RENTAL HISTORY WITH CURRENT AND PAST LANDLORDS AND PERSONAL REFERENCES.

PRINTED NAME OF

APPLICANT: \_\_\_\_\_

APPLICANT: \_\_\_\_\_  
DATE: \_\_\_\_\_ SIGNATURE

(Revised 05/20/2025)

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